



## 2017- 2018 Weddings

Thank you for inquiring about our wedding services at Monteleone Meadows.

***The price is as follows at \$110.00 per adult and Children \$55.00 ages 4-10  
This price does not include a 12% Service Charge and California Sales Tax of 8.00%  
based on final costs.***

The Wedding Ceremony at Gazebo or other locations on site, all set up of guest seating including gift and guest book tables.

The use of the venue for your wedding rehearsal practice with your Officiate for one hour and staff to assist the Wedding Party on the day of event with the ceremony and reception details.

***RECEPTION*** following ceremony includes appetizers for guests, which are served while the Bride and Groom are having their pictures taken. They will consist of fresh vegetables with various dips, cheeses with a variety of fruit and crackers, and a layered Mexican dip with tortilla chips and salsa. (Appetizer Menu Subject to Change)

The wedding reception room includes all set up and clean up, all tables and chairs for reception room. Large selection of colors for table linens and napkins included. (Special order linens, napkins, overlays, chair covers and specialty chair rentals are offered at an extra charge) We do not allow open flame candles only battery operated LED Candles. Please note: no Corking Fees for Wine or Champagne, and no slicing fee for the cake.

### **RECEPTION MEAL**

We serve your wedding meal “buffet style”, on china with flatware. Water goblets and champagne flutes included in addition to Gold or Silver Plate Chargers.

Our reception menu consists of:

*Tri-tip Roast*

*Grilled Marinated Chicken*

*Cheesy Gourmet Potatoes*

*Fresh Vegetables*

*Fresh Fruit and Salad*

*Fresh Home Baked Bread*

Coffee, Ice Tea, Ice Water and Lemonade are available throughout the event.

*We offer a Baked Penne Pasta Side Dish for Vegetarian Guests UPON REQUEST.*

### **BAR SERVICE**

If you would like to have mixed alcoholic beverages available to your guests at a no host bar, we will recommend a professional bar service for your convenience, which is under a separate contract directly with the company.

If you prefer to supply beer, wine and champagne ONLY, we will serve them to your guests at no charge and supply a bartender. No SHOTS allowed of any kind. *The engager is required to purchase a one time Certificate of Liability naming The Meadows Inc. as additional insured for your wedding event and when providing alcohol for your guests.*

***Our office purchases the Certificate of Liability policy, and the policy cost is included in the final invoice. Engager is 1<sup>st</sup> insured with The Meadows Inc. as additional insured.***



### Wedding Cake

A round Wedding Cake with a selection of 30 choices, serving your guest count, is supplied for you through JODEE'S BAKERY located in Temecula, and it is included in the price. Wedding party upon order will pay any upgraded cake style directly to bakery.

*You may supply your own cake and a \$1.50 per person credit will be applied.*

### Weddings

Weddings can be held on Fridays, Saturdays and Sundays, (others days upon request) and the maximum time allowed for the use of the facility is 6 hours. The Reception and Music must conclude by 10:00 PM due to County Codes and guests must vacate property. No Exceptions.

***The Minimum number of guests for a SATURDAY Wedding is 100 ADULTS, at a cost of \$ 110.00 per person, Children 4-10 years \$55.00. This price does not include sales tax of 8.00% based on final costs. The minimum number of guests for a FRIDAY/SUNDAY Wedding is 75 ADULTS, at a cost of \$ 110.00 per person, Children 4-10 years \$55.00 each.***

If your final guest count falls below the minimum 100 adult guests required for Saturday, you are required to pay the minimum payment based on 100 adult guests of \$11,000.00.

**Note: Price subject to change, as are taxes and service charge.**

If you book MORE than 200 guests for the wedding reception, we will include a Horse and Carriage available at no extra cost to you.

### Deposit and Contract

**We do require a \$ 2,000.00 NON-REFUNDABLE DEPOSIT to hold and book your Wedding Date and Deposit will be credited toward final payment. Fully executed contract must be returned within 10 days of receipt or date will be canceled. FINAL GUEST Count including Bride & Groom and Full Payment Due TWO WEEKS prior to your Wedding Date, no exceptions. NO REFUNDS for canceled or no show guests after final payment is made TWO WEEKS prior to wedding.**

Photographer, DJ, Officiate, Flowers, Beer, Wine & Champagne **ARE NOT INCLUDED**

Our Services include supplying you with the names of officiate, entertainers, photographers and florist to make your choices easier.

### Vendors

We allow outside vendors of your choice but they must carry Liability Insurance naming The Meadows, Inc. as additional insured. We do not charge for a meal for a total of (4) vendors. Should your vendor number exceed (4) the cost will be \$50.00 per extra vendor for a meal.

We have an Air Conditioned Bridal Room for the Bride and her party to prepare for the Wedding 3 Hours Prior to the ceremony.

**FIREWORKS, FLOATING LANTERNS OR SPARKLERS ARE NOT ALLOWED PER RIVERSIDE COUNTY FIRE CODE.**



## **THE FOLLOWING VENUE INFORMATION FOR WEDDING CEREMONY AND RECEPTION:**

- *Venue rental for 6 hours from start of ceremony to end of reception. Reception must conclude at 10:00 pm per Riverside County Noise Ordinance.*
- *Bar closes 30 minutes prior to end of reception. Last dance will be at 9:45 PM or 15 minutes prior to end of reception and all wedding guests must leave venue promptly at 10:00 PM or 15 minutes after last dance. Bridal party and Vendors must vacate venue promptly at 10:30 PM or 30 minutes after end of reception.*
- Use of property for engagement photo shoot by appointment only.
- All meetings with staff to design plan and coordinate your wedding vision; required final meeting appointment 2 weeks prior to wedding to finalize details and pay final balance.
- Full dinner menu Tasting for Bride & Groom by appointment.
- Wedding Rehearsal on site (Date TBD) 1 hour allowed with Officiate to practice at venue.
- ***Our Air Conditioned Bridal Room available 3 hours prior to ceremony** for Bride & Bridal Party ONLY to prepare for wedding and pre wedding pictures. Bride may bring in snacks for wedding party and wine/beer/champagne. No Hard Alcohol or Shots allowed.*
- ***All vendors may start set up 4 hours prior to ceremony commencement and must vacate property promptly at 10:30 PM or 30 minutes after close of reception. (NO EXCEPTIONS)***
- Two large restrooms available for men to dress in prior to wedding.
- Bride mobile to transport Bride and wedding party to ceremony.
- Day of wedding coordinator.
- Set up of covered gift table and guest book table at site designated by engager.
- The Wedding Ceremony at the Gazebo or at another site on venue.
- Ceremony site set up includes white PVC padded chairs for guests, small covered table in gazebo and podium if requested & we supply white tulle on two gazebo pillars for décor. (Note No sound system is supplied, engager's DJ must supply)
- Umbrellas if needed will be set up for guests on lawn around chairs for shade.
- Use and set up of Eight (8) Black Shepard Hooks with white tulle down aisle if requested. *Aisle runner available upon request at an extra charge starting at \$75.00*
- Minimal decorating needed with the extensive lush landscaping of venue.
- Small table easels and large floor easels.

## **RECEPTION ROOM**

- The Reception Room includes all set up and cleanup of tables, chairs, linens, china, crystal water glasses, champagne flutes and silverware.
- Reception room set up includes placement of gift table, guests favors on table supplied by engager, table numbers for reserved seating chart and all clean up at end of event.
- All professional wait staff.
- Placement of centerpieces supplied by engager will be included. All Floral centerpieces MUST be placed on reception tables by engagers Florist ONLY, and they may be placed two hours (2 hours) prior to ceremony.
- 8ft Round tables set up with eight (8) PVC white chairs per table.
- High chairs available upon request.



## RECEPTION ROOM

- Set up of Head Table with 6ft or 8ft banquet tables with or without sweetheart table in center, or set up of a sweetheart table only.
- Two beautiful large wood upholstered King and Queen chairs for Bride and Groom.
- Set up of large rustic wood table on wine barrels in bar patio area for appetizers placed on various stands. Table can be fully draped for a more classic traditional look.
- Set up of table for DJ use.
- If no DJ is hired bridal party may use Wireless Microphone system and Bose Speakers including audio hookup for IPOD or IPHONE only.
- Set up of two buffet tables and one large round with linens and draping, including beautiful accent pieces with flameless candles for the buffet dinner service.
- Polyester  $\frac{3}{4}$  length Table Linens and Polyester Napkins included and in-stock overlay. (Multi Linen Color choice available)  
(Special order table linens and overlays are available upon request and price varies on fabric and size.)
- We include a mirror or wood round for placement of centerpiece. Only flameless candles allowed for centerpieces.
- Wine Barrel Cake table or traditional cake table with twinkle lights and tulle. Placement of Bride & Groom's toasting glasses and cake knives supplied by wedding Bridal party. (Note: Use of Venues Cake knives and toasting glasses if needed)
- Use of beautiful metal arch with lights for bridal party table or other location.
- Use of venue table numbers and stands for seating chart. (Bride may provide own numbers and stands)
- Free use of selected décor to embellish site such as signage and white tulle for gazebo & aisle and gold or silver charges for the table.
- Candy table set up with multiple glass containers and scoopers included. **(NOT INCLUDED Engager supplies Candy or bags/boxes.)**

## WEDDING CAKE

A round Wedding Cake, serving your guest count, supplied through **JODEE'S BAKERY** located in Temecula. Wedding party upon order will pay any **upgraded cake style** directly to bakery. Schedule appointment for tasting directly with bakery. *You may supply your own cake and a \$1.50 per person credit will be applied.*

## Old BBQ Set up Area For Smore Bar and Cigar Bar

- Smore bar full set up with burners at Old BBQ. **(Engager to supply sticks Smore ingredients Choc Marshmallows and Graham Crackers)**
- Cigar Bar Set up included with chairs and fire pit at OLD BBQ. **(NOT INCLUDED Engager supplies Cigars and lighters.) Note: NO SMOKING allowed inside reception room or bar area.**



### **BAR SERVICE SET UP**

- 5 hours of Bar Service includes bartender, ice, glassware, plastic ware and cocktail napkins. Water, Ice Tea, Lemonade and Coffee served throughout the event.  
**Bar will CLOSE 30 minutes prior to end of event**
- Set up four covered Belly tables for bar area.
- Bar Service with our experienced Bartender(s) to serve your personal selection of supplied Beer, Wine and Champagne ONLY to your guests. **NO SHOTS ALLOWED**
- **We do not allow Hard Liquor at our venue unless outside Licensed Bar Service is hired. Selected Bar Service Vendor available on Vendor List.**
- Bar service set up includes refrigerated stainless steel kegarator with 2 American taps and 1 European tap. (Engager supplies kegs)
- Bar service includes pouring of Champagne in flutes at table for guests prior to toast.
- For rent Margarita machine with non-alcoholic mixture price upon request.

### **VENUE POLICY DROP OFF OF ITEMS AND REMOVAL OF ITEMS**

- Drop off of Wine, Beer and Champagne 24 hours in advance of event. All boxes to be marked with name and date of event. Staff will store and refrigerate beer, champagne, sparkling cider and white wines.
- All remaining beer, wine & champagne at end of event will be packed by staff and **MUST** be removed including Kegs at conclusion of event. (NO EXCEPTIONS) If not removed at conclusion of event we will dispose of said items. We are not responsible for Kegs not returned and deposits on kegs.
- Drop off of ceremony and reception décor items 24 hours prior to wedding, to be placed in Bridal room if no other use of room that day. All items must be clearly marked for placement with name and date of event on boxes.
- Our staff will assist to pack all items supplied by engager at end of event and they must be removed at conclusion of event. (NO EXCEPTIONS) If not removed at conclusion of event we will dispose of said items.

### **PREFERRED LOCAL VENDORS LIST INCLUDES**

- Officiates
- Florists
- Horse and Carriage Vendor (Rental Fee \$500.00)
- Venue Owner's Vintage Model A Car Rental
- Chiavari & Versailles Chair Rental Vendor, Vintage Furniture & Prop Rental Vendor
- DJ's, Photographers, Photo Booth Rentals, Bands including Mariachi's
- Professional Full Bar Service
- Hair & Makeup Artists
- Limo Service
- Hotels



**THE FOLLOWING IS **NOT INCLUDED** AND MUST BE SUPPLIED BY ENGAGER:**

- Personal bridal party flowers and gazebo flowers.
- Gazebo & aisle décor. (White tulle on two gazebo pillars and white tulle for aisle way with 8 black shepherd hooks are included to use)
- Guest table centerpieces and bridal party centerpiece/sweetheart table centerpiece and any other added décor in reception room. (Example Specialty Lighting or draping including rental furniture.)
- Gazebo floral décor must be done by Florist hired by engager. *(Note if you have décor that you need for our staff to place on gazebo or reception room beyond centerpieces, party favors we charge \$200.00 to \$400.00 depending on the amount of decorations, which must be paid in advance at final payment.)*
- Not included Officiate.
- Not included DJ or Photographer
- Not included audio/visual equipment at Gazebo or Reception room. (DJ must supply) If no DJ is hired bridal party may use Wireless Microphone system and Bose Speakers including audio hookup for IPOD, IPAD or IPHONE in reception room ONLY.
- Not included party favors for guests.
- Not Included Guest Book.
- Not included Special order linens or floor length table linens and special order overlays price upon request and price varies on fabric and size.
- S'more Bar Supplies: Chocolate Marshmallows Graham Crackers Sticks not included
- Cigars and lighters not included
- Not included Champagne, Sparkling Cider, Beer and Wine.

*Please call us at (951) 677-6403 should you have any questions or wish to set up an appointment to tour the facilities. We would love the opportunity to host your Wedding and Reception, and believe it will bring you many wonderful memories for years to come. Our website has many beautiful pictures for you to view, at [www.monteleonemeadows.com](http://www.monteleonemeadows.com)*